



1850 Wildcat Blvd.
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www.mmcharter.org

CLASSROOM OBSERVATION POLICY

Observations can be an important tool in the education of parents, teachers and other education professionals to the Montessori Method and aid in partnering with teachers to provide consistent direction for students. Observations are also an important tool in understanding our goal of integrating Montessori philosophy with the public school system. Please respect the teachers' requests during the observation and avoid becoming a focal point for the children. All observations of students and teachers are to be kept confidential.

Observers in the classroom can significantly change the dynamics of the student's interaction with the environment, staff and peers. Observations must be scheduled in advance at least two school days and are limited to twenty minutes for each classroom observed. The following guidelines will assist observers in blending in with the environment and result in the least amount of disruption.

- Select a spot to stand or sit in the corner of the room where you can view the work area without being intrusive.
- Refrain from speaking to students and teachers. If students speak to you, just smile and direct them back to their work.
- If you are observing your child's classroom, let your child know before the observation that you will be present, but will not be able to interact with them or their work. Let them know you will make eye contact and wave to them before you go. Also let them know your interest in seeing what they do and the importance of their work time.
- Jot down questions on a note pad to discuss later with teachers or administration.
- Siblings are not to be included in the classroom during observations and the office is not equipped to provide day care for them.

We appreciate your comments and impressions after your observation. Please sign-out in the front office before departing.

ABSOLUTELY NO PICTURES OR VIDEO EQUIPMENT ARE ALLOWED WITHOUT THE WRITTEN CONSENT OF THE ADMINISTRATION.

I HAVE READ AND AGREE TO ABIDE BY THE ABOVE MMCA CLASSROOM OBSERVATION POLICY.

Printed Name _____

Date _____

Signature _____